



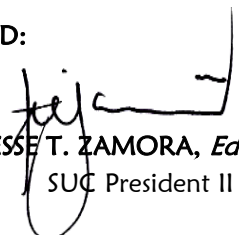
**GUIDELINES IN THE FORCED RANKING OF DELIVERY UNITS
FOR THE GRANT OF THE 2016 PERFORMANCE BASED BONUS (PBB)**

1. The Delivery Unit must have achieved its performance targets under the Major Final Outputs (MFOs) of the 2016 Performance Informed Budget (PIB)/GAA and the targets for Support to Operations (STO) and General Administration and Support Services (GASS)
2. The Delivery Unit must have satisfied 100% of the Good Governance Conditions set by the AO 25 Inter-Agency Task Force (IATF) for FY 2016
3. Delivery Units with more than 100% accomplishment or with less than 100% accomplishment in any one of its targets must submit their corresponding justification for exceeding or not meeting their target/s together with supporting documents.
4. Delivery Units shall be grouped according to the existing units of MinSCAT, such as the following:
 - a. Academic
 - Arts and Sciences
 - Agriculture/Fisheries/Technology and Allied Courses)
 - b. Research and Development
 - c. Extension
 - d. Student Welfare Services
 - e. Administration
 - f. Finance Services
 - g. Planning, Monitoring and Evaluation
 - h. Auxiliary and Support Services
 - i. Production and Business Operations
5. Delivery Units shall be ranked according to the hereunder percentages with reference to Section 8 of MC 2016 – 1, dated May 12, 2016

| Ranking | Performance Category |
|----------|----------------------|
| Top 10% | Best |
| Next 25% | Better |
| Next 65% | Good |

6. To be eligible, individuals belonging to each Delivery Unit must meet the requirements identified in Section 7 (Eligibility of Individuals) of MC 2016-1 dated May 12, 2016

APPROVED:


JESSE T. ZAMORA, Ed.D.
 SUC President II