



BIDS AND AWARDS COMMITTEE

INVITATION TO BID FOR

SUPPLY AND DELIVERY OF FURNITURE AND FIXTURES IN MINSCAT VICTORIA, CALAPAN AND BONGABONG CAMPUSES

1. The *Mindoro State College of Agriculture and Technology (MinSCAT)* through the FY 2020 *General Appropriations Act (GAA)* intends to apply the sum of **Two Million Forty Thousand Pesos (PhP 2,040,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Supply and Delivery of Furniture and Fixtures in MinSCAT Victoria, Calapan and Bongabong Campuses – ITB 2021-05**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Mindoro State College of Agriculture and Technology (MinSCAT)** now invites bids for **Supply and Delivery of Supply and Delivery of Furniture and Fixtures in MinSCAT Victoria, Calapan and Bongabong Campuses**. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Mindoro State College of Agriculture and Technology – Main Campus and inspect the Bidding Documents at the BAC Office, 2nd Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders from **February 27 to March 19, 2021** by downloading the same, free of charge from the website of PhilGEPS and MinSCAT (<http://www.minscat.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents is **Two Thousand Pesos (PhP 2,000.00)** which should be directly deposited to the account of MinSCAT only upon coordination to the BAC Secretariat for the details of payment.
6. The Mindoro State College of Agriculture and Technology (MinSCAT) will hold a Pre-Bid Conference on **March 8, 2021, 10:30am** at BAC Office, 2nd Floor, Administration Building,



MinSCAT, Alcate, Victoria, Oriental Mindoro. Pre-bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at minscatbac@gmail.com or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both, on or before **10:30am of March 19, 2021**.

Bids may also be submitted through registered mail, private courier and personal delivery.

For manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSCAT.

Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attaché the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).

The bidders must assure that their bids shall be forwarded by the courier to MinSCAT on the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent or received after the deadline shall be disqualified.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 19, 2021; 10:30am** at BAC Office, 2nd Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the bidders and BAC members through video conferencing.
10. The *Mindoro State College of Agriculture and Technology (MinSCAT)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



Activities	Schedule
Issuance of Bidding Documents	February 27-March 19, 2021
Pre-Bid Conference	March 8, 2021 @ 10:30am
Submission/Receipt of Bids	March 19, 2021 @ 10:15am
Opening of Bids	March 19, 2021 @ 10:30am

For further information, please contact:

Bids and Awards Committee (BAC) Secretariat

2nd Floor Administration Building

MinSCAT – Main Campus

Alcate, Victoria, Or. Mindoro

Email address : minsctbac@gmail.com

Website : <http://www.minscat.edu.ph>

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson



Supply and Delivery of Furniture and Fixtures in MinSCAT Victoria, Calapan and Bongabong Campuses

Company name _____

MinSCAT ITB 2021-05

Item No.	Unit	Description	Quantity
Lot 1 FURNITURE			
1	unit	Conference Table	1
		• Dimensions: 600cm L x 200cm W x 76cm H	
		• Table Top Material: Hard Wood	
		• MFC Finish/Laminate • 20 seaters	
		• with wire management • Color: Maple	
2	unit	Meeting Table	1
		• Dimensions: 240cm L x 120cm W x 76m H	
		Table Top Material: Wooden/Fur	
		• MFC Finish/Laminate • 8-10 seaters	
		• with wire management • Color: Maple	
3	unit	Office Table	2
		• Materials: Hard Wood and Lamination	
		• Color: Maple • Dimension: 40"x20"x30"(L x W x H)	
		• Design: Customized • with Cabinets	
		• with wire management	
4	unit	Podium	1
		• Materials: Hard Wood and Lamination	
		• Color: Maple	
		• Dimension: 45" x 20" x 30" (H x L x W)	
		• Design: Customized with MinSCAT Logo (Embossed)	
		• with wire management	
5	unit	Office Table - Adjacent Double Seats	4
		• Dimensions: 240cm L x 60cm W x 110cm H	
		• Table Top Material: Melamine (MDF) /Hard Wood	
		• Table Thickness: 2.5cm	
		• Panel: Aluminum Alloy Frame with MDF and Glass	
		• with small cabinet	
6	unit	Office Table - Single Seat	4
		• Dimensions: 120cm L x 60cm W x 110cm H	
		• Table Top Material: Melamine (MDF) /Hard Wood	
		• Table Thickness: 2.5cm	
		• Panel: Aluminum Alloy Frame with MDF and Glass	
		• with small cabinet	
7	unit	Office Chairs	20
		• 360 degrees swivel function • Adjustable height	
		• Tilting Mechanism • Pneumatic Height Adjustable	
		• 300mm Nylon base with PU caster	
		• 100kg maximum capacity	
		• Durable and comfortable • Five star chrome base	
		• Black in Color	



8	unit	Adjustable Reclining Office Chairs	40
		<ul style="list-style-type: none"> reclines from 90° to 150° and locks at any angle Adjustable height • Tilting Mechanism Pneumatic Height Adjustable with multiple height, tilt, lift and lock setting 150kg maximum capacity Durable and comfortable • Black in Color 	
Lot 2 SMARTBOARD			
1	unit	Smart Board	1
		<i>Technology:</i>	
		<ul style="list-style-type: none"> Projection System: 3LCD Technology LCD Panel: 0.67 inch with MLA (D10) 	
		<i>Image:</i>	
		<ul style="list-style-type: none"> Color Light Output: 3,800-2,900 lumen (economy) in accordance with IDMS 15.4 White Light Output: 3,800-2,900 lumen (economy) in accordance with ISO 21118:2012 Resolution: WUXGA, 1920 x 12000, 16:10 Contrast Ratio: 16,000:1 Lamp: 267W, 5,000hrs. Durability, 10,000hrs. (economy mode) Keystone Correction: Manual Vertical: ±3°, Manual Horizontal: ±3° Color Reproduction: up to 1.07 billion colors 	
		<i>Optical:</i>	
		<ul style="list-style-type: none"> Projection Ration: 0.27-0.37:1 Zoom: Digital, Factor: 1-1.35 Image Size: 70"-100" Projection Distance Wide: 70" screen Projection Distance Tele: 100" screen Projection Lens F Number: 1,6 Focal Distance: 4,2mm Focus: Manual • Offset: 5,8:1 	
		<i>Connectivity:</i>	
		<ul style="list-style-type: none"> USB Display Function: 3 in 1: Image/Mouse/Sound Interfaces: USB 2.0 Type A (2x), USB 2.0 Type B, RS-232, Ethernet interface (100 Base-TX/10 Base-T), Wireless LAN IEEE 802.11b/g/n (optional), VGA in, VGA out, HDMI in (3x), S-Video in, MHL, Stereo mini jack audio out, Stereo mini jack audio in (2x), Microphone input, finger-touch interface, Sync. In, Sync. Out Epson iprojection App: Ad-Hoc/Infrastructure 	
		<i>Advance Features:</i>	
		<ul style="list-style-type: none"> Security: Kensington lock, Control panel lock, password lock, padlock, security cable 	



		hole, wireless LAN unit lock, Wireless LAN security, password protection	
		<ul style="list-style-type: none"> • Features: auto calibration, auto brightness adjustment, automatic input selection, built-in speaker, customized digital zoom, direct power on/off, document camera compatible, driverless installation, dual pen support, dynamic lamp control, easy OSD pre-setting, finger-touch support, home screen, interactive, long lamp life, microphone input, multi-screen interactivity, PC Interactive, PC free annotation, iProjection App for chromebook , split-screen- function 	
		<ul style="list-style-type: none"> • Interactivity: Yes-pen and finger touch • Video Color Modes: Blackboard, Cinema, Dynamic Presentation, sRGB 	
		<i>General:</i>	
		<ul style="list-style-type: none"> • Energy Use: 401W, 334W (economy), 0.5W Stand by 	
		<ul style="list-style-type: none"> • Product Dimension: 474x447x130mm (WxDxH) 	
		<i>Inclusion:</i>	
		<ul style="list-style-type: none"> • Active Speaker, Control and Connection Box, Wireless LAN Adapter, Interactive Pens (Orange, Blue, Red and Black), Replacement tip (4 pieces each), air filter, smart board 	
		<i>Warranty:</i>	
		<ul style="list-style-type: none"> • up to 36 months or 8,000hrs. 	
		**installation will be done by the supplier	
Lot 3 SOUND SYSTEM			
1	unit	Conference Room Audio System	1
		<i>Inclusions:</i>	
		<ul style="list-style-type: none"> • 20+1 user Gooseneck Conference Microphone with red light indicator and USB recording • Digital Voice Recording (16G) • 2 wireless professional microphone with receiver unit, DC adaptor, antenna, Aluminum casing and cable • 2 microphone stand • Amplifier/Powered Mixer (including hard case) • Multi-function microphone audio hub • Graphic Equalizer • HDMI Extender • 4 Studio Wall Speaker (black) • 2 Loud Speakers, plastic body (at least 600W) • 2 Speaker Stand • Automatic voltage regulator and Uninterrupted Power Supply • Extension Wires, Cables and Convenience outlet 	
		**including installation	



Lot 4 ICT Equipment			
1	unit	Laptop Computer	2
		• Processor: Intel Core i5-8300H	
		• System Memory: 8G	
		• Storage: 1TB HDD	
		• Graphics Card: nVidia GTX 1060 6GB	
		• Screen Size: 17.3" FHD, 2.4-4GHz	
		• Operating System: Windows (Licensed)	
		• Processor Type: Quadcore	
Lot 5 SOUNDPROOFING			
1	unit	Soundproofing for Conference Room	2
		<i>Description:</i>	
		• Installation of soundproofing materials for 2 conference room (12.8mx6mx2.8m)(with cover)	
		<i>Materials:</i>	
		• High Quality Sound Proofing Acoustic Studio Wedge Foam Tiles Wall Panels (30cm x 30cm x 2.5cm)	
		• Non-slip sound proof carpet, maroon in color	
Lot 6 PARTITION			
1	unit	Operable Wall Partition and Accordion Door	
		Partition	1
		• Dimensions: 6m x 2.9m (L x H)	
		• Materials: Fur/fabric/good quality plastic	
		**including installation	
Lot 7 CURTAIN & ROD			
1	piece	Curtains (3m x 2.8m)	8
		• Dimensions: 2m x 2.8m (L x W)	
		• Color: Gold brown with embroidered design	
		• Customized with rings for holder	
		• Sun screen shield cotton cloth	
	piece	Curtains (4m x 2.8m)	12
		• Dimensions: 3m x 2.8m (L x W)	
		• Color: Gold brown with embroidered design	
		• Customized with rings for holder	
		• Sun screen shield cotton cloth	
	piece	Curtain Rod	8
		• Dimensions: 2m	
		• Materials: Stainless steel with holder for Installation • Modern design	
	piece	Curtain Rod	12
		• Dimensions: 3m	
		• Materials: Stainless steel with holder for Installation • Modern design	
Lot 8 SEMI-EXPENDABLE			
1	unit	Water Dispenser	2
		• Hot and Cold Options, LED Light Indicator for	



		heating and cooling, electronic cooling, stainless steel hot water tank.	
		• Accessories: Water collector tray, Smart device, Drain outlet	
		• Power Rating: Hot-420W, Cold-80W	
2	unit	Vacuum Cleaner	1
		• 220-240V, 1,800W, 50-60Hz, Remote Control on handle, 5 speed power regulation and battery indicator, washable filters, 3 wheels, automatic rewind cap up, with overheating indicator, color: dark bordeaux, height: 300m, width: 350mm, 12 m operating radius, hand-floor/carpet nozzle, 1.6 L dustbin bag capacity, 9m cord length, chink nozzle combined with brush, brush of main nozzle can be adjusted to fit with wooden floor/carpet.	
		(with approved certificates)	

Bidder's Signature over printed name

Position/Designation