



## REQUEST FOR QUOTATION

### Supply and Delivery of Medicine for College Clinic in MinSCAT Main Campus

Date: \_\_\_\_\_  
PR No. 20-0010  
RFQ No. 2020-015  
ABC Amount PhP 145,316.00

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **March 2, 2020** in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson

- Note:**
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT
1	tablet	Alum Hydroxide Magnesium Hydroxide Simeticone	300		
2	capsule	Amoxicillin 500mg	300		
3	tablet	Ascorbic Acid 500mg	1000		
4	box	Band Aid 50's	12		
5	capsule	Bcomp + Para	45		
6	tube	Benzoic boric acid eucalyptus 15g.	3		
7	tablet	Betahistine 24mg	30		
8	tablet	Bisacodyl	24		
9	tablet	Butamirate Citrate	200		
10	capsule	Carbocisteine 500mg	1200		
11	capsule	Cefuroxime	30		
12	tablet	Ceterizine	300		
13	tablet	Chlorphenamine	300		
14	tablet	Cinnarizine 25mg	300		
15	capsule	Clindamycin	30		
16	tube	Clobetasole ointment	3		
17	tablet	Clonidine HCl 75mcg	41		
18	capsule	Cloxacillin 500mg	300		
19	tablet	Co Amoxiclav 625mg	30		
20	tube	Clotrimazole	3		
21	bottle	Permethrin lotion	3		
22	bottle	D5LR 1L	1		
23	tablet	Dequalinium chloride	300		
24	tube	Dexamethasone Polymycin B SO4 Neomycin	3		



25	pack	Dichlorobenzyl Alcohol Amylmetacresol 2's	300		
26	capsule	Diphenhydramine	30		
27	tablet	Domperidone 10mg	300		
28	bottle	Efficascent Oil 50ml	6		
29	capsule	Eterecoxib 120mg	60		
30	bottle	Ferrous SO4 100's	2		
31	capsule	Guaifenesin Salbutamol 100mg/2 mg	300		
32	bottle	Hydrogen peroxide 500ml	1		
33	bottle	Hydrogen Peroxide 50ml	6		
34	tablet	Hyoscine N-butylbromide+Para 10mg	300		
35	tablet	Ibuprofen+Paracetamol FR	300		
36	bottle	Irrigating Solution	1		
37	capsule	Loperamide 2mg	600		
38	capsule	Lagundi Ascof	150		
39	tablet	Loratadine10mg	30		
40	tablet	Loratadine10mg (Non drowsy)	30		
41	tablet	Meclizine HCl 25mg	300		
42	tablet	Mefenamic Acid 500mg	660		
43	capsule	Mefenamic Fast Acting 250mg	150		
44	bottle	Menthol crystals methyl salicylate eucalyptus oil 25ml	15		
45	tablet	Metoclopramide 10mg	50		
46	tube	Miconazole oral gel 10g.	3		
47	bottle	Moov Spray Pain Killer 100ml	2		
48	tube	Mupirocin Ointment	3		
49	tab	Ofloxacin 400mg	15		
50	tablet	Omeprazole 40mg	50		
51	sachet	Oral rehydration solution	360		
52	tank	Oxygen Refill ( Large tank)	1		
53	tank	Oxygen Refill (Medium tank)	1		
54	tank	Oxygen Refill (small tank)	1		
55	tablet	Paracetamol 500mg	600		
56	bottle	Permethrin lotion	3		
57	tablet	Phenyl HCl+Para+Chlorphenamine	2000		
58	tablet	Plasil	15		
59	bottle	PLR1L	1		
60	bottle	PNSS 1L	1		
61	bottle	Povidone Iodine 500ml	2		
62	bottle	Povidone Iodine 50ml	6		
63	tablet	Salbutamol	30		
64	inhaler	Salbutamol inhaler 200 actuations	1		
65	box	Salbutamol Nebule	3		
66	box	Salonpas 10's	30		
67	capsule	Sambong	500		
68	tab	Senekot	15		
69	capsule	Sodium Ascorbate	100		
70	bottle	Sterile Water 100 ml	1		
71	capsule	Tranexamic acid 500mg	100		
72	tablet	Terbutaline Sulfate	300		
73	bottle	Visine Eye Drop	6		
74	tablet	Vitamin B complex	300		
75	bottle	Aceite de manzanilla 100ml	2		
76	bottle	Isoprophyl Alcohol 350ml ml	30		
77	ampule	ATS 1500 iu	60		
78	ampule	Hyoscine Amp	15		
79	ampule	Metoclopramide Amp	15		



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80	ampule	Paracetamol Amp 2ml	30		
81	ampule	Tetanus Toxoid 0.5mg	36		
82	sachet	Zinc Oxide + Calamine	30		
xx					
				TOTAL	

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Date



### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. Latest Income/Business Tax Return
  - f. DTI Registration/SEC Certificate
  - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.