



**REQUEST FOR QUOTATION**

**Supply and Delivery of Office Equipment in MinSCAT**

Date : \_\_\_\_\_  
 P.R. No : 20-242 & 284  
 RFQ No : 2021 - 05  
 ABC Amount: PhP 765,000.00

Company Name : \_\_\_\_\_  
 Address : \_\_\_\_\_

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **January 25, 2021** in the address stated in the last page.

**NEMESIO H. DAVALOS, Ph.D.**  
 BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY	UNIT PRICE	TOTAL AMOUNT
1	unit	<b>Split Type Air-Conditioning Unit (1.5hp)</b>	4		
		Features :			
		• Digital Inverter Boost, Fast Cooling Mode, Triple Protection Plus, Quiet Mode, Warranty on Compressor			
		Specifications:			
		• Rated Power: 1.5hp			
		• Rated Capacity (BTUs): 12,660			
		• Power Consumption: 1,200W			
		• Energy Efficiency: 1 Eagat, 1 tick			
		• Type of Airconditioner: Single Split System			
		• Warranty Type: Local Supplier Warranty			
2	unit	<b>Split Type Air-Conditioning Unit (2.5hp)</b>	4		
		Features :			
		• Digital Inverter Boost, Fast Cooling Mode, Triple Protection Plus, Quiet Mode, Warranty on Compressor			
		Specifications:			
		• Rated Power: 2.5hp			
		• Rated Capacity (BTUs): 12,400			
		• Power Consumption: 2,200W			
		• Operating Current: 10.5A			
		• Type of Airconditioner: Single Split System			
		• Warranty Type: Local Supplier Warranty			



3	unit	<b>4Hp (3Tr) Non-Inverter Ceiling-Mounted Split-type Aircon</b>	4		
		• Cooling Capacity: 36,000 BTU			
		• Power Input: 3.68kW			
		• Power Supply: 1/220/60			
		• EER: 2.86			
		• Air Flow Rate (CMM): 29/27/25			
		• Air Flow Rate (CMM): 1,000/900/800 (min)			
		• Air Flow Direction Control: Up-Down, Swing)			
4	unit	<b>1.5Hp Inverter Ceiling-Mounted Split-type Aircon</b>	3		
		• Cooling Capacity: 1.5Hp (12800Kj/h)			
		• Power Input: 1.15W			
		• Power Supply: 1/220/60			
		• EER: 11.1			
		• Blue Fin Protection			
		• Auto Leak Detection			
		• Non-Auto Restart Feature			
		• Bio Filter, Anti-Mildew			
		• Air Flow Direction Control: Up-Down, Swing)			
5	set	<b>CCTV (combo package)</b>	1		
		• 1080p Turbo HD DVR			
		• 1080p Full HD Dome Cameras with Metal Housing			
		• 1080p Full HD Bullet Cameras with Metal Housing			
		• 4 units dome camera, 4 units bullet camera			
		• Image Sensor: 2MP CMOS Image Sensor			
		• Effective Pixels: 1920(H)*1080(V)			
		• Shutter Time: 1/25(1/30) s to 1/50,000 s			
		• Lens: Angle of View: 103° (2.8mm), 82.2° (3.6mm), 54° (6mm)			
		• Lens Mount: M12			
		• DVR Specs: H.264 & Dual-stream video compression			
		• DVR Specs: Support both HD-TVI and analogue cameras with adaptive access			
		• DVR Specs: Full channel @1800P resolution real-time recording			
		• DVR Specs: HDMI and VGA output at up to 1920x1080P resolution			
XVXXXVXXXXXXXXXXXX					
<b>TOTAL</b>					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

\_\_\_\_\_  
Supplier's Signature over Printed Name

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Contact Number



### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFQ.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. Tax Clearance
  - f. DTI Registration/SEC Certificate
  - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.